



**CANASA**

Canadian Security Association  
Association canadienne de la sécurité

**TO COMPLETE AND SUBMIT THE FORM:**

Download the form to your computer, open and complete the form, **SAVE (important)**, and click the **SUBMIT** button.

## JOB BOARD ORDER FORM

Company Name \_\_\_\_\_

### CONTACT INFORMATION

(This information WILL NOT be displayed)

Mr. Mrs. Ms. First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_ Primary Role \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Toll Free \_\_\_\_\_

Email \_\_\_\_\_

Send all correspondence in: English French

CANASA member? Yes No

### INSTRUCTIONS

Job postings must include the following:

1. Full name and contact address of the organization receiving resumes
2. A complete job description
3. Salary (if available)
4. Where resumes are to be sent
5. Application deadline

### Display job in:

English French\* Both

\* NOTE: French must be provided by hiring company

### JOB LOCATION INFORMATION

(This information WILL be displayed)

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province/State \_\_\_\_\_

Postal/Zip Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Toll Free \_\_\_\_\_

Website \_\_\_\_\_ Email \_\_\_\_\_

# Job Board Order Form

## JOB DESCRIPTION - ENGLISH (Please cut and paste the job details in English here)

### Job Title

Description		Responsibilities	
Salary	Qualifications	Closing date	Contact information

## JOB DESCRIPTION - FRENCH (Please cut and paste the job details in French here)

### Appellation du poste

Description du poste		Responsabilités	
Salaire	Qualification	Date limite	Pour soumettre votre candidature

**COST: FREE for members, non-member prices below**  
(unless specified, each job will remain posted for 60 days)

Postings	Non-member (each)
One	\$300
Two	\$280
Three	\$260
Four	\$240

### METHOD OF PAYMENT

Cheque (payable to "Canadian Security Association")  
 Visa  
 MasterCard  
 American Express

Card number: \_\_\_\_\_

Expiry date: \_\_\_\_\_

Cardholder name: \_\_\_\_\_

Signature: \_\_\_\_\_

(Signature not required if submitting electronically)

**I authorize the Canadian Security Association to charge my credit card for the amount indicated above.**

### PAYMENT DUE

\_\_\_\_\_  
**JOB POSTING FEE**

\_\_\_\_\_  
**INSERT PROVINCIAL TAX 1\***

\_\_\_\_\_  
**SUBTOTAL**

\_\_\_\_\_  
**INSERT PROVINCIAL TAX 2\***  
*(if applicable)*

\_\_\_\_\_  
**TOTAL**

#### \* PROVINCIAL TAXES

AB 5% GST	NS 15% HST	QC 5% GST
BC 5% GST	NT 5% GST	+9.975% QST
MB 5% GST	ON 13% HST	YK 5% GST
NB 13% HST	PE 14% HST	
NL 13% HST	SK 5% GST	