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**City of Kingston**

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June 22, 2017

**INVITATION TO STAKEHOLDER CONSULTATION MEETING**

The City of Kingston is conducting a review of the Business Licensing By-Law 2006-213. As part of this review process, changes are being proposed to the Alarm Installation and Alarm Monitoring licensing regulations.

The City's Licensing and Enforcement Division and the Kingston Police are hosting a stakeholder consultation meeting on Friday, July 21, 2017 from 10:00 a.m. to 11:30 a.m. at the Kingston Police Headquarters (Community Room), 705 Division Street.

The purpose of this meeting is to introduce and explain the proposed changes to the Alarm Installation and Alarm Monitoring regulations and to answer questions and receive feedback and comments from Alarm companies operating in Kingston. The proposed changes to the by-law include the addition of new definitions, a re-structuring of the false alarm fees schedule and a warning protocol for excessive false alarms that could ultimately result in the suspension of Police response.

For those unable to attend the July 21<sup>st</sup> meeting, a draft copy of the proposed changes and a summary of the discussion will be distributed to all invitees. Questions or comments will be received until July 31, 2017 and can be sent to Greg McLean, Policy and Program Coordinator, Licensing and Enforcement, City of Kingston by email at [gmclean@cityofkingston.ca](mailto:gmclean@cityofkingston.ca) or by mail to 216 Ontario Street, Kingston, ON K7L 2Z3.

We look forward to receiving your feedback either at the July 21<sup>st</sup> meeting and/or by correspondence. Please advise by reply email if you will be attending the consultation meeting to the Alarm Coordinator at [alarms@kpf.ca](mailto:alarms@kpf.ca)

