

**Promote best practices, ethics, and professionalism through the Canadian Accredited Security Contractor program today.**

Established in 1977, the Canadian Security Association (CANASA) is a national not-for-profit organization dedicated to advancing the electronic security industry in Canada. We promote and protect the best interests of our members and the safety of Canadians through industry education, advocacy, and leadership.



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**Canadian Accredited Security Contractor program**

**Program overview**

The Canadian Accredited Security Contractor (CASC) program supports and promotes best practices, ethics, and professionalism in the electronic security industry and enables consumers to find reputable, professional electronic security contractors.

The CASC program is a national program open to all Canadian electronic security contractor companies that meet eligibility criteria.

Over the past 10 years, the security industry has experienced significant growth, not only in the number of electronic security systems installed but in the number of installing companies.

The CASC program was initiated to enable like-minded security professionals to demonstrate that they adhere to industry best practices in the absence of nationwide legislation for the electronic security industry.

Legislation currently exists in the provinces of Quebec, British Columbia, and Nova Scotia. Electronic security contractors in these provinces already adhere to provincial legislation and should find it simple to apply to the CASC program.

**Mission**

To provide a program based upon best practices and a Code of Ethics that quantifies, tracks, arbitrates and rewards members through accreditation.

**Vision**

To be the most trusted resource for self-regulation of the electronic security industry in Canada.

**Objective**

The main goal of the CASC program is to advance the electronic security industry as a whole.

The program's eligibility criteria focus on industry best practices and do not evaluate individual companies' quality of work or their employees. The program provides electronic security contractors in Canada the opportunity to declare adherence to these best practices in order to demonstrate their professionalism and competency.



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Program fees

The non-refundable application fee must be paid at the time of application submission. Payment can be made by cheque or credit card.

If an applicant applies for accreditation but fails to meet eligibility criteria and is not granted accreditation, the application fee will not be reimbursed.

Once CANASA confirms that an applicant has met all program criteria and is approved for accreditation, an invoice will be issued for the program fees.

All fees are subject to applicable taxes.

**NOTE regarding fees:** The CASC program fees only apply to accreditation and do not include CANASA membership fees. For information on CANASA membership fees, visit [canasa.org](http://canasa.org) or contact CANASA's National Office at (905) 513-0622 or 1 (800) 538-9919.

Description	Fee	How often to pay	When to pay
Application Non-refundable	\$1,000	One time	All applicants must pay at time of application
Program fees	\$500	Per year	CANASA will send an invoice to be paid by the CASC Company
Employee fees (per employee)	\$50		

Benefits of accreditation

Verified accountability

- accreditation enables CASC Companies to demonstrate proven accountability to key markets, including government agencies and the general public

Stronger consumer relationships

- accreditation strengthens consumer confidence in the electronic security industry and can help CASC Companies attract new business

Proven commitment to quality

- accreditation enables CASC Companies to show they are committed to workplace excellence, industry best practices, and a Code of Ethics

Effective marketing

- CASC Companies are provided with ready-to-use, professionally designed promotional materials

Eligibility criteria

To become a Canadian Accredited Security Contractor (CASC) Company, an applicant must meet all of the following requirements. If an applicant does not have all of the required documentation available at the time of application, the applicant will be given 90 days to submit the documentation. The non-refundable application fee is due at the time of application submission.

CASC program eligibility criteria

1. **CANASA membership:** A company must be a Canadian Security Association (CANASA) member in good standing.
2. **Company status:** A company must be legally registered or incorporated in Canada, either federally or in the province/territory of business, and must provide CANASA a copy of the certificate that identifies the status of the company and the company's date of registration.
3. **Company experience:** The company must be legally registered or incorporated for a minimum of three years, either federally or in the province/territory of business, or must have acceptable security industry experience as determined by the CASC Council. This experience may include, but is not limited to, the following:
  1. previous security company ownership and/or employment
  2. security experience outside of Canada
  3. other security industry involvementThe company shall designate an employee to be its CASC Representative and provide this individual's background and qualifications for approval by the CASC Council. The CASC Representative must have a minimum of three years of industry-related experience or the demonstrated equivalency.

A CASC Company shall always have an approved CASC Representative on staff during its accreditation term.
4. **Criminal reference checks:** All of the company's staff, personnel, and sub-contractors who are involved with the sale, service, installation, monitoring, and programming of electronic security systems and those employed by the company who can have or do have access to non-accounting client security system(s) information shall agree to a current Criminal Reference Check (CRC). The applicant must be in possession of current CRCs for each applicable employee as of the date of application for accreditation and shall provide updated copies or proof of current CRCs for staff upon accreditation renewal.
5. **Workers' Compensation Plan:** A company's employees must be covered by the provincial/territorial Workers' Compensation Plan in provinces/territories where it is legally required to do so. A company maintaining a Workers' Compensation Plan shall submit a current clearance certificate when applying for accreditation.

For more information about the Worker's Compensation Plan requirements in your province or territory, visit [awcbc.org/en/linkstoworkerscompensationboardscommissions.asp](http://awcbc.org/en/linkstoworkerscompensationboardscommissions.asp).

6. **CANASA education - Alarm Technician Course (ATC) Level 1 certification:** A company must have all field technician staff (installation and service) complete at a minimum the CANASA ATC Level 1 certification or an approved equivalent. Equivalent certifications (provincial/territorial or other) may include, but are not limited to, the following:

1. British Columbia - Q-TECH programs
2. Quebec - Electronic Technician Trade certification
3. Nova Scotia - Alarm and Security Technician Trade certification

The ATC1 certification or its equivalent must be completed by the applicant's staff before application submission or within 90 days of application.

7. **Insurance:** The company must maintain a minimum of \$3 million of Commercial General Liability insurance, including Failure to Perform.
8. **CANASA Code of Ethics:** The company must declare adherence to the CANASA Code of Ethics by signing the CASC application form.
9. **Arbitration:** By signing the CASC application form, a company declares adherence and agrees to the format of resolving issues and complaints as outlined in the program handbook. The CASC Company agrees to submit to arbitration in the case of an issue or complaint. If applicable, CANASA may use a third party, such as ULC, to verify information regarding the case. The CASC Company agrees to be bound by the decisions of the CASC Council and/or CASC Governing Body.
10. **Sub-contractor requirement:** The company agrees to bind all sub-contractors required to be CASC approved to all of the above criteria. The company may provide the required coverage for the sub-contractor (deeming the sub-contractor an employee) or the sub-contractor may independently provide proof that it meets CASC criteria.

The following categories of sub-contractors are not required to be CASC accredited provided they are not performing final terminations of cables of any kind and/or programming equipment of any kind that is provided by or under the care or control of the CASC Company:

1. Electrical
2. Civil
3. Cabling
4. Door hardware
5. Patching
6. Painting
7. Locksmiths
8. Unionized trade
9. ULC listed monitoring stations (provided they are not installing or servicing security equipment)