



CALL FOR NATIONAL BOARD OF DIRECTOR NOMINATIONS

We look forward to your application for the position of National Board Director!

Your Role:

CANASA relies on volunteer leadership to help advance its goal to promote CANASA as the voice of the security industry. Specifically, your role as a National Board Director is to:

- determine organizational priorities and strategic objectives by constantly monitoring internal and external trends and member needs
- establish and monitor policies on executive authority and governance processes to ensure accountability

Time commitments for your two year term are as follows:

Date	Format / Location	Event
June 2, 2015	Face-to-face / Ottawa (Security Canada Ottawa)	Orientation and governance training
June 3, 2015		Annual General Meeting
June 4, 2015		Board Meeting - Election of Executive positions.
August 5, 2015	Video teleconference call	Board Meeting - Strategic discussion about external trends of industry.
Oct 20, 2015	Face-to-face / Toronto (Security Canada Central)	Board Meeting – Review CANASA’s strategic direction, objectives, mission and vision.
Dec 2, 2015	Video teleconference call	Board Meeting - Review and approve 2016 budget and business plan, appoint Committee Chairs for 2016 term.
March 2016	Video teleconference call	Board Meeting - Approval of financial statements and business plan updates.
June 2016	Face-to-face / Ottawa (Security Canada Ottawa)	Governance training
		Annual General Meeting
		Board Meeting - Reappoint National Directors
Oct 2016	Face-to-face / Toronto (Security Canada Central)	Board Meeting - Presentation and discussion about 2017 budget and business plan.
Dec 2016	Video teleconference call	Board Meeting - Approve 2017 budget and business plan, and appoint Committee Chairs for 2017 term.
April 2017	Face-to-face / Montreal (Security Canada East)	Board Meeting - Approval of financial statements and make award presentations.

Nomination Process:

The Nominating Committee is responsible for presenting a Board of Directors slate to members to ensure the Canadian Security Association (CANASA) is governed with excellence and vision and has begun the process.

At the October 21, 2014 National Board meeting, the following individuals were appointed, and have accepted the honour, of participating as members of the Nominating Committee (for a one year term):

- Karen McGee (Chair), Shaw Sabey & Associates
- Don Budden, ADT
- Anita Brunet, Tri-ed
- Neil Jones, Reliance Protectron
- Robert Branchaud, Stanley Sécurité

CANASA's By-law states that these individuals may not stand for election onto the National Board (but they may be appointed).

Nominating Procedure:

- a) No later than February 3, 2015, the Nominating Committee shall seek in writing to Members, the names of eligible Members to consider for possible nomination as Directors for the available positions. This notice will include an application for potential Directors.
- b) Applications to the Board of Directors must be signed by the applicant and received before March 3, 2015.
- c) The Nominating Committee shall consider all applications and the proposed slate of Directors will be circulated to all Members, no later than April 3, 2015.
- d) After the slate has been circulated, should a Member wish to stand for election for a position, they shall obtain a nomination form from CANASA. The nomination form, signed by at least five voting Members, may be submitted to the Nominating Committee within 15 days of the slate announcement.

Questions?

At any time throughout this process, you can contact Nominating Committee Chair Karen McGee by calling (604) 639-5965 or emailing nomination@canasa.org



NATIONAL BOARD OF DIRECTOR APPLICATION

APPLICANT NAME: _____

CURRENT EMPLOYER: _____

JOB TITLE _____

YEARS OF EXPERIENCE IN SECTOR: _____

PHONE: _____

E-MAIL: _____

LINKED IN ADDRESS: _____

CANASA POSITION CURRENTLY APPLYING FOR:

- BC Representative
- Alberta Representative
- Prairie Representative (MB, SK & Thunder Bay)
- Ontario Representative (excluding Thunder Bay)
- Quebec Representative
- Atlantic Representative (PEI, NS, NL, NB)
- Monitoring Community Representative
- Vendor Community Representative
- Director "At large" (4 positions available)

APPLICANT SIGNATURE: _____ **DATE:** _____

Application must be received by Tuesday March 3rd at 5:00 p.m., EST. Email *Karen McGee, Chair of the Nominating Committee* at nomination@canasa.org



NATIONAL BOARD OF DIRECTOR CRITERIA

The Nominating Committee will review the following factors when considering applicants for possible nomination as Directors on CANASA's National Board. Please rate your level of competence for each item, 5 being the highest rating.

Board Core Competencies

1. Governance

Competency	1	2	3	4	5
Demonstrates an understanding of the distinction between governance and management and acts appropriately in a governance role.					
Shows a good appreciation of the Association's mission and strategic plan, able to evaluate and provide insight into strategic direction.					
Contributes to the achievement of the Associations objectives by effectively applying knowledge, experience and expertise to the issues confronting the Association.					
Provides insights into Board effectiveness and identifies opportunities to enhance Board application of governance models and theoretical frameworks.					

2. Knowledge and Judgment

Competency	1	2	3	4	5
Demonstrates adequate knowledge of the profession to understand and question the assumptions upon which the Association's business plans are based.					
Demonstrates sufficient knowledge of financial matters to judge financial indicators of the Association's performance.					
Appropriately questions data and information presented to the Board for its deliberations.					
Demonstrates an ability to identify the costs, benefits and risk implications of Board decisions.					

3. Participation and Preparation

Competency	1	2	3	4	5
Evidences diligent preparation for meetings (is prepared, knows material and actively participates).					
Arrives on time, is attentive and present for the duration of all meetings.					
Available when needed, accessible and approachable.					
Accepts and volunteers for tasks and related work that furthers the strategic direction of the Association.					

4. Communication

Competency	1	2	3	4	5
Respects the confidentiality of the Association's business information and the deliberations of the Board.					
Contributes meaningfully and knowledgeably to Board discussions, providing valuable input and advice to management.					
Expresses views frankly and openly in Board meetings.					
Listens to, respects and encourages the expression of opinions by other members.					

5. Teamwork

Competency	1	2	3	4	5
Demonstrates a high standard of personal values and ethics and expects ethical behaviour by members of the Association.					
Interacts well with other Board members, staff and membership as appropriate.					
Shows sensitivity to complex relationships that exist among governments, the association, special interest groups, the Board President and Executive Director.					
Understands the importance of solidarity in Board decisions, even though the Director may not agree with the decision taken.					

6. Overall Board Performance

Competency	1	2	3	4	5
Makes a positive contribution to the long term viability of the association as a professional association and the succession of the Board.					
Demonstrates an ability to assist the Board in meeting the strategic objectives of the association.					
Contributes to consensus-building and decision-making by consensus.					
Shows an understanding of and willingness to respond to members' needs.					
Contributes to the overall effectiveness of the mission and preferred future of the association.					



**CURRENT NATIONAL BOARD OF DIRECTORS
2013 - 2014 TERM**

President/Chair: Philippe Bouchard, ADI
First Vice President: Carl Jorgensen, Titan Products Group
Second Vice President: Gordon Hebb, Tri-ed
Treasurer: Carol Cairns, Cairn Control Systems
Secretary: Kevin Hincks, Tyco Security Products
Past President: Don Budden, ADT

Directors: George Robinson, CL2G Consulting
Stuart Armour, Affordable Security Systems
Neil Jones, Reliance Protectron
Chris Strong, Anixter
Ellery Demedash, E2 Security
Wendy Zaporosky, Lanvac
Richard McMullen, Fleming Communications Inc.
Derek Christian, Keyscan
Michel Houde, Central Vidéo Système
Jean Rho, Consultants Techniques Technilogic Inc.
John Milsom, JONSECURE
Colin Armstrong, Armstrong's National Alarm Monitoring